

DD/M&S 74-1954

7 JUN 1974

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Foreign Service Educational and Counseling Center

Bill:

1. Reference is made to your recent inquiry as to whether this Agency has a program similar to the Foreign Service Educational and Counseling Center, which was formed in 1973 by the Association of American Foreign Service Women and the American Foreign Service Association. It is essentially a non-appropriated fund activity, charging fees and receiving a subsidy from the two associations.

2. This Agency does not at the present time have any similar employee related associations or comprehensive educational counseling program. At one time the Office of Training provided a very limited type of academic counseling to employees in selecting colleges for dependents (Attachment A). Mrs. [] conducted this program along with her other staff duties, before the dependent phase was terminated in June 1973 as a result of personnel reductions in OTR.

3. The Agency does provide assistance to employees being assigned overseas with regard to schooling for dependents. Post reports and briefings describe available schooling, and pre-registration is frequently accomplished by the overseas station. A number of other programs are offered by the Office of Training and the Office of Medical Services which have a direct or indirect effect upon the health and education of dependents. These include the following:

- a. Drug Abuse Briefing (Attachment B)
- b. OMS Consultative Services (Attachment C)
- c. Orientation for Overseas (Attachment D)
- d. Correspondence Course Source Books (Attachment E)
- e. Off-Campus Program (Attachment F)

4. It is estimated that it would cost the Agency approximately \$40,000.00 per annum from official funds to provide a program equivalent to the Foreign Service Educational and Counseling Center. This would include one position for a full-time GS-13/14 Psychologist, a GS-05 Secretary, office

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space, and program management. In case you are thinking of such a program for the Agency, I recommend against any proposal to use Agency funds or positions for similar purposes. We had to reduce some of our educational counseling activities last year because of ceiling reductions, and there is a continuing need to use our limited resources in programs of higher priority.

/s/ Harold L. Brownman

Harold L. Brownman

Atts
cc: D/Pers (stated)

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EO-DD/M&S [] :kmg (31 May 74)

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